



COLLECTION OF CERTIFICATES/DIPLOMAS

Westcol may not post, courier, or email certificates/diplomas to students. As a responsive TVET college under the auspice of the Department of Higher Education, Westcol must ensure that the collection and re- issue of certificates/diplomas are done in a responsible and an accountable manner.

All certificates/diplomas are kept on campus in the examination office and a detailed register must be kept reflecting all records pertaining to certificate/diplomas.

You can choose to collect the certificate/diploma in person or to nominate a responsible person to receive the certificate on your behalf. This person must present a written confirmation using the official form below.

Contact details of Examination Offices:

- 1. Carletonville Campus**
Rinkie Maluleke
rinkie@westcol.co.za
Tel: 018 787 4102
- 2. Krugersdorp Campus:**
Mapule Molete
mapulem@westcol.co.za
Tel: 011 953 1140
- 3. Krugersdorp–West Campus and Thuba Makote Campus:**
Ntabiseng Lehphuthing
rncllehphuthing@westcol.co.za
Tel: 011 660 1709
- 4. Randfontein and Westonaria Campus:**
Henrik Moilamashe
moilarh@westcol.co.za
Tel: 011 693 3608/9

Zukiswa Mablebe
zukiswa@westcol.co.za
Tel: 011 693 3608/9





NOMINATION TO COLLECT A CERTIFICATE/DIPLOMA

I, _____ (Name and Surname of student)

_____ ID number

_____ Street Address

_____ Postal address

_____ Phone/Cell phone number

Here by give permission to collect my certificate/s on my behalf:

_____ (Name and Surname of students)

_____ ID number

_____ Street Address

_____ Postal address

_____ Phone/Cell phone number

State programme, level and field of study _____
(Example: Nation Certificate N4 Business Management)

Signed at _____ (Place) on this _____ day

of _____ (month) _____ (year).

Student

Witness

Witness

I hereby acknowledge that I were granted permission to receive the Certificate/Diploma on behalf the above-mentioned student.

Recipient

Witness

Witness

