



**WESTERN TVET COLLEGE INVITES ALL SUITABLE AND QUALIFIED CANDIDATES TO APPLY
FOR THE FOLLOWING TEMPORARY VACANCY**

POST: FACILITATOR: WHOLESALE AND RETAIL OPERATIONS SUPERVISION (RE-ADVERT)

SALARY: R18 300.00 per month

DURATION: 1-YEAR (FIXED TERM CONTRACT)

POST DESCRIPTION	WHOLESALE AND RETAIL OPERATIONS SUPERVISION FACILITATOR
REFERENCE NUMBER	SDC/WRSETA/01
MINIMUM REQUIREMENTS	<ul style="list-style-type: none">• Matric plus a relevant 3-year National Diploma/Degree.• Must have a minimum of 1 to 3 years relevant experience in the Wholesale and Retail industry.• Must be registered as an Assessor with Wholesale and Retail Seta.• Must have a valid driver's licence.
DUTIES	<ul style="list-style-type: none">• Facilitate/lecture Wholesale And Retail Operations Supervision Level 4 learners.• Monitor attendance registers of learners and follow up on absenteeism.• Conduct formative & summative assessments on different unit standards.• Compile learner PoE.• Monitor and do site visits for learners.• Compile reports.



APPLICATIONS: Should be hand delivered at Western TVET College, Corporate Office Park: 42 Johnstone Street, Randfontein on or before the closing date and time as stipulated below or e-mail applications to wrsetafacilitator@westcol.co.za

CLOSING DATE: TUESDAY, 28 May 2024 at 12H00

- NOTE:**
1. Applications must be submitted with a **fully completed**, initialised, and originally signed **NEW Z83 form** obtainable from any Public Service Department. Failure to initialise, originally sign and date the Z83 form will result in the application being rejected. **The NEW Z83 form must be accompanied by:**
 - A comprehensive Curriculum Vitae with three contactable references and e-mail addresses.
 - Copies of all qualifications with academic records/transcripts.
 2. **Shortlisted candidates will be requested to submit originally certified copies of qualifications with academic records/transcripts and other relevant supporting documents on or before the day of the interview following communication from the HR Office.**
 3. If you have not been contacted within three months after the closing date, please consider your application as unsuccessful.
 4. Western TVET College is an equal opportunities employer and reserves the right not to fill the posts.

ENQUIRIES: Ms Tebogo Koagile at (011) 692 4004 Ext: **1050**.

