



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



DEPARTMENT OF HIGHER EDUCATION AND TRAINING AND WESTERN TVET COLLEGE INVITES ALL SUITABLE AND QUALIFIED CANDIDATES TO APPLY FOR THE FOLLOWING PERMANENT ACADEMIC VACANCIES

POST: PL1 LECTURER: ENGINEERING NC(V) STUDIES

SALARY: R256 395.00 per annum (REQV 13)

R333 624.00 per annum (REQV 14)

POST DESCRIPTION	PROGRAMMING AND ROBOTICS <ul style="list-style-type: none">L2 -L4
CAMPUS	CARLETONVILLE
REFERENCE NUMBER	CARL/AC/PL1/ROBOTICS/NCV/01
MINIMUM REQUIREMENTS	Matric/Grade12 Certificate plus a recognised 3-year National Diploma/Degree in an Engineering field such as Electrical Engineering, Industrial Engineering, Mechanical Engineering, Mechatronics or Information Technology specialising in Robotics. Must have a professional qualification in Education. Must be registered with the South African Council for Educators (SACE). Must be computer literate. A valid driver's license will be an added advantage.
COMPETENCIES, KNOWLEDGE, AND SKILLS	Must be able to teach coding in Scratch, Python and C++. Must be able to teach Robotics using Raspberry Pi and Arduino. Must be able to teach students how to use simulator apps such as Wokwi. Curriculum development and creation of a conducive learning environment. Lesson presentation and methodology. Lecture students in compliance with the college Annual Academic Plan and campus timetable. Assess students, maintain assessment records, and capture assessment marks electronically. Develop quality assessment tasks for students. Attend subject, invigilation, divisional meetings, and other meetings related to work. Classroom management. Recording and analysing data. Knowledge of digital learning. Knowledge of relevant prescripts, legislation and policies governing the TVET Sector. Assessor and Moderator qualification will be an added advantage. Must have high level of logical reasoning and creativity as well as the ability to identify and solve complex and real life problems.
DUTIES	Planning and implementation of the subject related plan according to the programme. Deliver quality service to students. Conduct classroom management according to policy and procedures. Assessment and moderation. Conducting classes according to the official syllabus. Keeping daily attendance register, which is audited. Tutoring of students during examination. Setting, marking, and moderating of internal and external assessments. Invigilating during all assessments and compile year marks. Finalising ICASS marks and final examination marks. Analyse results and submit reports. Participating in continuous professional development programmes.

M.H.

POST: PL1 LECTURER: ELECTRICAL ENGINEERING NC(V) STUDIES - RE-ADVERT

SALARY: REQV 13 - R256 395.00 per annum

REQV 14 – R333 624.00 per annum

POST DESCRIPTION	ELECTRICAL ENGINEERING <ul style="list-style-type: none">• L2 -L4
CAMPUS	KRUGERSDORP WEST
REFERENCE NUMBER	KW/AC/PL1/ELE-ENG/NCV/02
MINIMUM REQUIREMENTS	Matric/Grade12 Certificate plus a recognised 3-year National Diploma/Degree majoring in Mathematics. Must have a registered Electrical Trade Theory Certificate. Must have a professional qualification in Education. Must be registered with the South African Council for Educators (SACE). Must be computer literate. A valid driver's license will be an added advantage.
COMPETENCIES, KNOWLEDGE, AND SKILLS	Curriculum development and creation of a conducive learning environment. Lesson presentation and methodology. Lecture students in compliance with the college Annual Academic Plan and campus timetable. Assess students, maintain assessment records, and capture assessment marks electronically. Develop quality assessment tasks for students. Attend subject, invigilation, divisional meetings, and other meetings related to work. Classroom management. Recording and analysing data. Knowledge of digital learning. Knowledge of relevant prescripts, legislation and policies governing the TVET Sector. Assessor and Moderator qualification will be an added advantage.
DUTIES	Planning and implementation of the subject related plan according to the programme. Deliver quality service to students. Conduct classroom management according to policy and procedures. Assessment and moderation. Conducting classes according to the official syllabus. Keeping daily attendance register, which is audited. Tutoring of students during examination. Setting, marking, and moderating of internal and external assessments. Invigilating during all assessments and compile year marks. Finalising ICASS marks and final examination marks. Analyse results and submit reports. Participating in continuous professional development programmes.

WESTCOL TVET COLLEGE
CORPORATE OFFICE PARK
PRIVATE BAG X 17
RANDFONTEIN 1760

2024 -09- 06

TEL: 011 692 4082 FAX: 011 692 4080

M.H.



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



westcol
Technical and Vocational Education and Training College

POST: PL1 LECTURER: BUSINESS STUDIES (R191)

SALARY: R256 395.00 per annum (REQV 13)

R333 624.00 per annum (REQV 14)

POST DESCRIPTION	HUMAN RESOURCE MANAGEMENT • N4 – N6
CAMPUS	RANDFONTEIN
REFERENCE NUMBER	RFT/AC/PL1/HRM/03
MINIMUM REQUIREMENTS	Matric/Grade12 Certificate plus a recognised 3-year National Diploma/Degree in Human Resource Management/Development or a relevant qualification with Human Resource or Personnel Management as major subjects. Must have a professional qualification in Education. Must be registered with the South African Council for Educators (SACE). Must be computer literate. A valid driver's license will be an added advantage.
COMPETENCIES, KNOWLEDGE, AND SKILLS	Curriculum development and creation of a conducive learning environment. Lesson presentation and methodology. Lecture students in compliance with the college Annual Academic Plan and campus timetable. Assess students, maintain assessment records, and capture assessment marks electronically. Develop quality assessment tasks for students. Attend subject, invigilation, divisional meetings, and other meetings related to work. Classroom management. Recording and analysing data. Knowledge of digital learning. Knowledge of relevant prescripts, legislation and policies governing the TVET Sector. Assessor and Moderator qualification will be an added advantage.
DUTIES	Planning and implementation of the subject related plan according to the programme. Deliver quality service to students. Conduct classroom management according to policy and procedures. Assessment and moderation. Conducting classes according to the official syllabus. Keeping daily attendance register, which is audited. Tutoring of students during examination. Setting, marking, and moderating of internal and external assessments. Invigilating during all assessments and compile year marks. Finalising ICASS marks and final examination marks. Analyse results and submit reports. Participating in continuous professional development programmes.

WESTCOL TVET COLLEGE
CORPORATE OFFICE PARK
PRIVATE BAG X 17
RANDFONTEIN 1760

2024 -09- 06

TEL: 011 692 4082 FAX: 011 692 4080

M.H.

POST: PL1 LECTURER: BUSINESS STUDIES (R191)

SALARY: R256 395.00 per annum (REQV 13)

R333 624.00 per annum (REQV 14)

POST DESCRIPTION	COMPUTER RELATED SUBJECTS <ul style="list-style-type: none">• N4 – N6
CAMPUS	RANDFONTEIN
REFERENCE NUMBER	RFT/AC/PL1/COMP-REL/04
MINIMUM REQUIREMENTS	Matric/Grade12 Certificate plus a recognised 3-year National Diploma/Degree in Education with Computer Application Technology or Information Processing as major subjects. Must be registered with the South African Council for Educators (SACE). Must be computer literate. A valid driver's license will be an added advantage.
COMPETENCIES, KNOWLEDGE, AND SKILLS	Curriculum development and creation of a conducive learning environment. Lesson presentation and methodology. Lecture students in compliance with the college Annual Academic Plan and campus timetable. Assess students, maintain assessment records, and capture assessment marks electronically. Develop quality assessment tasks for students. Attend subject, invigilation, divisional meetings, and other meetings related to work. Classroom management. Recording and analysing data. Knowledge of digital learning. Knowledge of relevant prescripts, legislation and policies governing the TVET Sector. Assessor and Moderator qualification will be an added advantage.
DUTIES	Planning and implementation of the subject related plan according to the programme. Deliver quality service to students. Conduct classroom management according to policy and procedures. Assessment and moderation. Conducting classes according to the official syllabus. Keeping daily attendance register, which is audited. Tutoring of students during examination. Setting, marking, and moderating of internal and external assessments. Invigilating during all assessments and compile year marks. Finalising ICASS marks and final examination marks. Analyse results and submit reports. Participating in continuous professional development programmes.

WESTCOL TVET COLLEGE
CORPORATE OFFICE PARK
PRIVATE BAG X 17
RANDFONTEIN 1760

2024 -09- 06

TEL: 011 692 4082 FAX: 011 692 4080

m.H.



higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



APPLICATIONS: Must be submitted accompanied by: (1) A signed **NEW Z83** form obtainable from any public service Department or DPSA website (2) A comprehensive CV including at least three contactable references, quoting the relevant reference number to the Principal, Western TVET College Corporate Office, 42 Johnstone Street, Randfontein, 1760. **Only shortlisted candidates will be required to submit originally certified copies of their qualifications with academic records/transcripts and other relevant supporting documents on or before the day of the interview following communication from the HR Office.**

Alternatively, applications may be hand delivered **OR** couriered to the HR Assistant Director, Western TVET College, Corporate Office Park: 42 Johnstone Street, Randfontein on or before the closing date and time as stipulated below.

PLEASE NOTE: NO FAXED or E-MAILED APPLICATIONS WILL BE ACCEPTED

CLOSING DATE: FRIDAY, 20 SEPTEMBER 2024 AT 12:00

N.B

1. Foreign qualifications must be accompanied by a SAQA evaluation report.
2. Candidates who have acted on higher positions are requested submit acting appointment letters covering the entire duration of the acting period.
3. If you have not been contacted within two months after the closing date, please consider your application as unsuccessful.
4. Successful candidates will be subjected to a vetting and financial disclosure process (criminal record, citizenship, qualification verification and employment verification).
5. Western TVET College is an equal opportunities employer and reserves the right not to fill the posts.
6. People with disability are encouraged to apply.

All enquiries should be directed to: Ms Mandisa Hlatshwayo (HRM&D Assistant Director) or Mr Peter Motai (Chief Personnel Officer) at (011) 692 4004 Ext: **1010/1061/1062**.

WESTCOL TVET COLLEGE
CORPORATE OFFICE PARK
PRIVATE BAG X 17
RANDFONTEIN 1760

2024 -09- 06

TEL: 011 692 4082 FAX: 011 692 4080

M.H